



## HOW TO USE THE ONLINE PROVIDER AND PHARMACY DIRECTORY

### Step 1: \*Select your Provider Type

Providers are grouped into categories for easier searching:

### Step 2: \*Select sub-category

### Step 3: \*Enter your Zip Code or County

You must enter your zip code or county

- ③ Enter a Zip Code, **OR**
- ③ Enter a County

Then select mile radius

### Step 4: Provider or Facility Name

You have the choice to search by provider name or facility name by entering any part of the name.

### Step 5: Phone Number

You have the choice to search by a provider's phone number by entering the phone number.

### Step 6: Advance Search (Optional)

You may specify other characteristics that are important to you in selecting a provider or pharmacy. These characteristics include whether the physician is **Accepting New Patients** (open to taking new patients into their practice), **Gender** (whether the physician is female or male), **Languages** (whether the physician or any of his/her office staff speaks a language other than English), **Board Certified** and/or **Wheelchair Accessible**.